



# Municipal Court

# Municipal Court

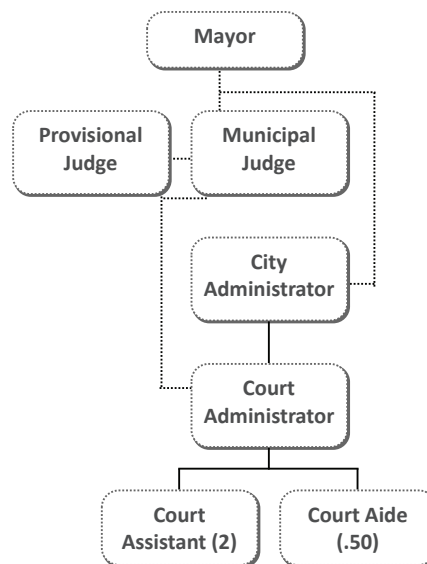
## Department Summary

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<u>Program</u>	<u>General Fund</u>	<u>Total</u>
Municipal Court	385,876	<b>385,876</b>
<b>Total</b>	<b>\$385,876</b>	<b>\$385,876</b>

## Organization Chart

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# Municipal Court

<b>Department</b>	<b>No.</b>	<b>Program</b>	<b>No.</b>	<b>Program Manager</b>
Municipal Court	70	Municipal Court	001	Municipal Judge

## Program Activities

### *Municipal Court*

The court is the judicial branch of city government. The Judge is appointed to a four-year term by the Mayor with the consent of the City Council. Traffic violations and other ordinance violations are tried by the court. The Judge serves on a part-time basis.

### *Violations Bureau*

To provide for the efficient collection of fines and costs assessed by the Municipal Court, the court has established the Violations Bureau. The Court Administrator operates this bureau and administers the day-to-day records management functions of the court under the supervision of the Director of Finance.

<b>Performance Measures</b>				
<b>Metrics</b>	<b>2020 Actual</b>	<b>2021 Actual</b>	<b>2022 Estimate</b>	<b>2023 Projected</b>
New cases opened:				
Traffic tickets	3,538	7,000	7,250	7,250
Complaints - non-traffic	1,265	1,400	1,300	1,300
DWI cases	81	80	80	80
Parking	82	72	75	75
Court settings	58	65	72	72
Warrants Issued	4,944	8,200	8,000	8,000



**Annual Budget -2023**

**General Fund**

DEPARTMENT <b>Municipal Court</b>	NUMBER <b>70</b>	PROGRAM <b>Municipal Court</b>	NUMBER <b>001</b>
<b>Program Budget</b>			
Object of Expenditure	2021 Budget (Actual)	2022 Budget (Amended)	2023 Budget (Proposed)
PERSONNEL SERVICES	319,161	327,564	345,076
CONTRACTUAL SERVICES	27,582	36,050	40,800
TOTAL EXPENDITURES	346,743	363,614	385,876
<b>Personnel Schedule</b>			
Position	2021	2022	2023
MUNICIPAL JUDGE	0.20	0.20	0.20
PROVISIONAL MUNICIPAL JUDGE	0.10	0.10	0.10
COURT ADMINISTRATOR	1.00	1.00	1.00
COURT ASSISTANT	2.00	2.00	2.00
COURT AIDE	0.50	0.50	0.50
EMPLOYEES - FULL TIME EQUIVALENTS (FTE)	3.80	3.80	3.80



Annual Budget -2023

General Fund

DEPARTMENT <b>Municipal Court</b>		NUMBER <b>70</b>	PROGRAM <b>Municipal Court</b>		NUMBER <b>001</b>
Personnel Services		2021 Budget (Actual)	2022 Budget (Amended)	2023 Budget (Proposed)	Detail
Account Number	Account Description				
710.00	SALARIES	244,113	250,022	266,361	Regular 200,304 Part-time 57,869 Overtime 2,000 Longevity pay 6,188
711.00	BENEFITS	75,048	77,542	78,715	FICA 20,375 Workers' compensation 765 Health insurance 32,681 Life & Disability insurance 2,002 Dental insurance 1,002 Pension 21,890
	TOTALS	319,161	327,564	345,076	



DEPARTMENT <b>Municipal Court</b>		NUMBER <b>70</b>	PROGRAM <b>Municipal Court</b>			NUMBER <b>001</b>
<b>Contractual Services</b>		<b>2021 Budget (Actual)</b>	<b>2022 Budget (Amended)</b>	<b>2023 Budget (Proposed)</b>	<b>Detail</b>	
<b>Account Number</b>	<b>Account Description</b>					
720.11	MISC. CONTRACTUAL	1,226	1,000	1,000	Prisoner incarceration	1,000
720.12	PROFESSIONAL SERVICES	600	3,300	3,300	Interpreters	300
					Attorney for indigent offenders	3,000
720.25	DATA PROCESSING	19,895	19,750	24,500	ITI court program subscription	24,500
720.26	PRINTING & BINDING	780	3,000	3,000	Court backing sheets, court forms	3,000
720.34	CREDIT CARD PROCESSING FEES	2,132	3,000	3,000	Credit Card processing fees	3,000
720.51	PROFESSIONAL DEVELOPMENT	2,949	6,000	6,000	See professional development request	6,000
	<b>TOTALS</b>	<b>27,582</b>	<b>36,050</b>	<b>40,800</b>		



DEPARTMENT <b>Municipal Court</b>	NUMBER <b>70</b>	PROGRAM <b>Municipal Court</b>	NUMBER <b>001</b>
<b>Professional Development Request</b>			
<b>Organization/Conference</b>	<b>Location</b>	<b>Amount</b>	<b>Detail</b>
ANNUAL CONFERENCE - COURT	Lake Ozark, MO	1,200	
ANNUAL CONFERENCE - JUDGE	Lake Ozark, MO	1,200	
MEETINGS & SEMINARS	Local	500	Local association training meetings (3)
MO ASSOC FOR COURT ADMIN		150	Membership dues (3)
NACM - ANNUAL CONFERENCE	Tampa, FL	2,675	
NATIONAL ASSOC FOR COURT ADMIN		125	Membership dues
ST LOUIS ASSOC. OF COURT ADMIN		150	Membership dues (3)
	<b>TOTAL REQUEST</b>	<b>6,000</b>	